

DEPARTMENT OF HUMAN RESOURCES
COMMUNITY SERVICES ADMINISTRATION
311 W. Saratoga St.
Baltimore, MD 21201

CSA Information Memo

Control Number: CSA 02-03

Effective Date: January 1, 2002

TO: Directors, Local Departments of Social Services

FROM: Denese F. Maker, Executive Director

RE: **Respite Care Services Fee Scale and Payment Rates for Subsidized Services**

Background:

The *Respite Care Services Fee Scale* is used to determine a Respite Care applicant's eligibility for a subsidy and the size of the subsidy they are eligible to receive. The *Payment Rates for Subsidized Services* is used in conjunction with the Fee Scale and indicates the maximum hourly pay rate respite care workers can receive if DHR is subsidizing the fee paid by the consumer for the respite service. In the past, these scales and payment rates have been included as regulations in COMAR 07.06.11, Respite Care Services. With the adoption of new Respite Care regulations on December 24, 2001, the fees and payment rate information have been removed from COMAR, and have been revised and issued via this Information Memo. Removing these fee and payment guidelines from COMAR will allow the Department to update and distribute them as needed without creating regulation changes. The Fee Scale and Payment Rate information included in this Information Memo is updated and is to be used by local department-operated and vendor-contracted Respite Care programs until further notice from CSA .

Action Needed:

Distribute this CSA Information Memo to Respite supervisors, administrators, and other local department of social services staff as appropriate. The *Fee Scale* and the *Payment Rates for Subsidized Services* are to be used as indicated in COMAR 07.06.11.03C Eligibility; .05 Application for Subsidy; and .14 Payment Rate for Subsidized Services.

Inquiries:

If you have any questions, please contact April Seitz, Program Manager, Office of Adult Services, at (410) 767-7569.

Attachments

cc: Emelda P. Johnson, Secretary
Calvin Street, Deputy Secretary for Programs

DHR Constituent Services
Office of Adult Services